

WELCOME HANDBOOK

- ALCORCÓN
- FUENLABRADA
- MÓSTOLES
- MADRID
- ARANJUEZ



Universidad
Rey Juan Carlos
Madrid

2015/16

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Life at **URJC**

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URJC Welcome Handbook

Congratulations on being accepted to Rey Juan Carlos University!

We realize that studying abroad can represent a variety of challenges both academically and personally.

We will do our best to help you make your experience at URJC and in Madrid the best one!



About URJC

Rey Juan Carlos University is the youngest and most modern of all public universities in Madrid. It has five campuses, located in Móstoles, Alcorcón, Fuenlabrada, Madrid and Aranjuez, as well as its Foundation in the city center. It was created in 1996 with the objective of offering all-round preparation for its students, combining theoretical teaching with training in laboratories and companies, thus facilitating rapid access to the labour market. The university has, at present (course 2015/16), more than 40.000 students enrolled, including 4.212 international students (11%) from over a hundred countries from all over the World, and a staff of more than 1.900 members, including both teachers and administrative personnel.

Rey Juan Carlos University is in close contact and collaborates with the international scientific community and participates in exchange programs for both teachers and students.

Research and technological innovation are one of its most important mainstays, as well as its commitment and connection with business sectors in a free-flowing university-business relationship, making it a university prepared to confront the challenges of the 21st Century.

Where is Rey Juan Carlos University?

Rey Juan Carlos University is located in the East and Southern parts of Madrid and it is very accessible by public transport, (underground, bus and railway.)

How to reach the campuses?

Barajas Airport:

Is only 12 km. away from the city center.
Public Transport to the city center: Metro (price 5 €) and bus (price 5 €)

Taxi Service: Price from 25 € to 35 € depending on the kilometers and the taximeter.

Shuttle service: Reservations are required.
The current price: from 45 € for 3 people to 75 € for 7 people.
(Airport-city centre-Vicálvaro).





Courses Offered

Rey Juan Carlos University offers a large variety of official degrees in Spanish, double degrees, on-line degrees and 8 degrees in English, as well as Masters, PhDs, special degrees and continuing education programs taught in Spanish.

<http://www.urjc.es/estudios/grado>

<http://www.urjc.es/estudios/grado/15-habla-inglesa>

FIELDS OF KNOWLEDGE

Engineering

Experimental and Environmental Sciences

Health Sciences

Communication Sciences

Tourism Sciences

Legal and Social Sciences

Arts

DEGREES IN ENGLISH

Business Administration and Management

Tourism

Pre-School Education

Primary School Education

International Relations

Marketing

Academic calendar 2015/16

1ST SEMESTER:

To be defined (around two weeks before the start of the classes)	Intensive Spanish course (Mornings) Madrid Campus. Buddy Program Activities (Afternoons.)
To be defined	Welcome Session. Madrid Campus.
September 7	Start of the clases
December 22	Classes end. Christmas Holidays.
December 12 th – January 16 th	Evaluation.

* RESIT (retake) EXAMS: 11/06/2016 – 29/06/2016

2ND SEMESTER (Check in the web*)

To be defined	Welcome Session
18 th January	Classes begin.
21-28 March	Easter Holidays.
29 April	Classes end.
3 - 16 May	Examination period.

* RESIT (retake) EXAMS: 11/06/2016 – 29/06/2016

Further information

http://www.urjc.es/images/EstudiarURJC/futuros_estudiantes/archivos/calendario_academico_2015-2016.pdf

The university and its Campuses

CAMPUS ALCORCÓN

CAMPUS FUENLABRADA

CAMPUS MÓSTOLES


CAMPUS MADRID

CAMPUS ARANJUEZ



● Fundación URJC


Plaza de Manuel Becerra 14, 28028 Madrid. Tel.: 0034 91 488 83 33
www.fundacionurjc.es - email: fundacion@urjc.es

 Metro lines 2 and 6



Campus Alcorcón

Avda de Atenas s/n, 28922 Alcorcón. Tel: 91 488 88 17
www.cs.urjc.es - email: alcorcon.info@urjc.es

 Metrosur (Parque Oeste)

● Faculty of Health Science

- | | | | |
|---|---|----|---------------------------|
| 1 | - Department Building II: University Clinic | 7 | - Lecture Room II |
| 2 | - Department Building I | 8 | - Administration Building |
| 3 | - Restaurant | 9 | - Control Building |
| 4 | - Library | 10 | - Car Park |
| 5 | - Multipurpose Laboratory Building | 11 | - Car Park II |
| 6 | - Lecture Room I | 12 | - Sports Area |




<http://www.urjc.es/universidad/campus/campus-de-alcorcon/565-situacion-planos-campus-alcorcon>



Campus Fuenlabrada

Camino del Molino s/n, 28943 Fuenlabrada. Tel: 91 488 72 62
www.fccom.urjc.es, www.etsit.urjc.es, www.fct.urjc.es, www.isdaa.urjc.es

 *Metrosur (Hospital de Fuenlabrada)*


- Faculty of Communication Sciences
- Faculty of Tourism Sciences
- Telecommunication Engineering School
- Dance College "Alicia Alonso"

- 1 - Department Building
- 2 - Lecture Room I
- 3 - Laboratory I
- 4 - Control Building
- 5 - Restaurant
- 6 - Laboratory II
- 7 - Lecture Room II
- 8 - Library
- 9 - Administration Building
- 10 - Sports Facilities
- 11 - Stadium
- 12 - Conference Hall
- 13 - Car Park
- 14 - Car Park
- 15 - Car Park
- 16 - Coffee Shop



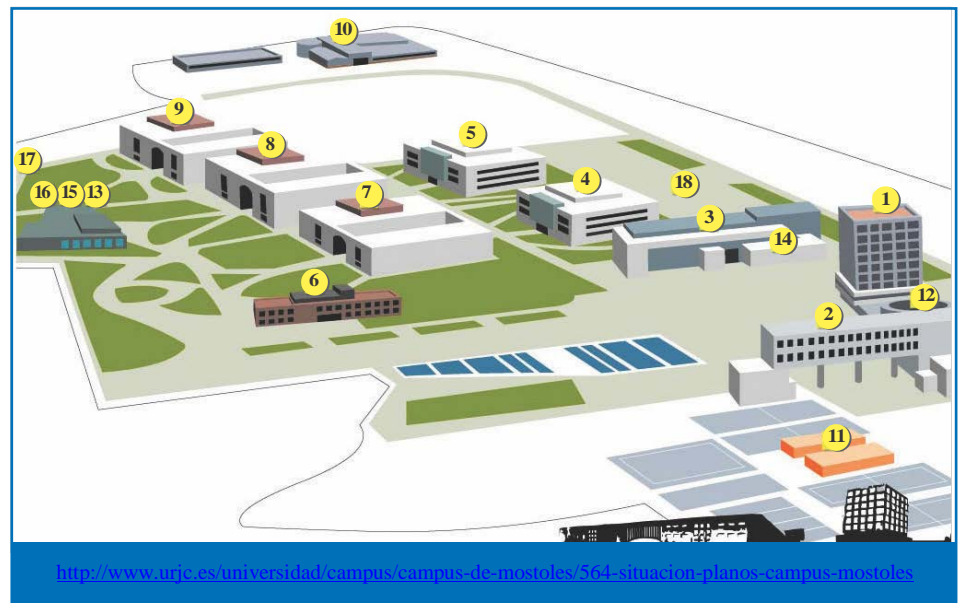
Campus Móstoles

C/Tulipán s/n, 28933 Móstoles. Tel: 91 665 50 61
www.mostoles.urjc.es, www.escet.urjc.es, www.etsit.urjc.es

 *Metrosur (Universidad Rey Juan Carlos)*

- School of Experimental Sciences
- School of Informatics

- 1 - Rectorate Building I
- 2 - Rectorate Building II
- 3 - Library
- 4 - Department Building I
- 5 - Department Building II
- 6 - Administration Building
- 7 - Lecture Room and Laboratory I
- 8 - Lecture Room and Laboratory II
- 9 - Lecture Room and Laboratory III
- 10 - Technological Support Centre
- 11 - Sports Facilities
- 12 - Conference Halls
- 13 - Coffee Shop I
- 14 - Coffee Shop II
- 15 - Reprography
- 16 - Bank
- 17 - Car Park
- 18 - Car Park





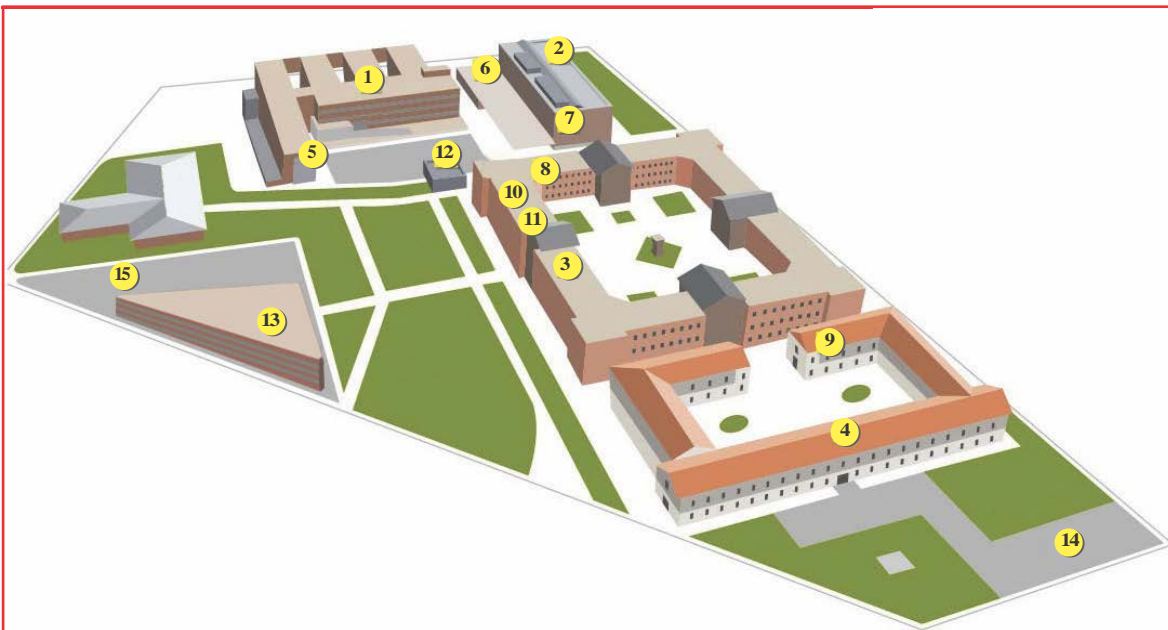
Campus Madrid

Paseo de los Artilleros s/n, 28032 Madrid. Tel: 91 488 78 00
www.fcjs.urjc.es

 Line 9 (Vicálvaro)

● Faculty of Social Sciences and Law

- | | | | |
|---|------------------------------|----|---------------------|
| 1 | - Department Building | 8 | - Coffee Shop |
| 2 | - Library | 9 | - Reprography |
| 3 | - Lecture Room | 10 | - Bookshop |
| 4 | - Administration Building | 11 | - Bank |
| 5 | - Communication Laboratories | 12 | - Car Park |
| 6 | - Conference Hall | 13 | - Hall of Residence |
| 7 | - Gym | 14 | - Car Park |
| | | 15 | - Car Park |



<http://www.urjc.es/universidad/campus/campus-de-madrid/563-situacion-planos-campus-madrid>



CHECK LIST (BEFORE LEAVING HOME):

- Admission letter.
- Passport.
- Visa (if required.)
- Airline Ticket (booked and confirmed.)
- Medical Insurance.
- Housing Information.





Information for foreign students at URJC

Depending on the academic work students will be doing, different information shall be needed:

A) Students of Spanish Intensive Course for Foreigners.

Visiting students of the Language and Culture Immersion Course.

Information: "Welcome Office"- Administration Building (office 41) Campus de Madrid.

B) Students of Degree or Master.

Academic Information: At Students Secretary's Office in each campus.

General Information: Welcome Office.

C) Mobility Students (ERASMUS / MUNDE).

Information: ORI (International Relations Office) of each campus.

General information

1º) Degrees and courses at URJC:

<http://www.urjc.es/estudios/grado>

<http://miportal.urjc.es/guiasdocentes/>

2º) Degrees and courses taught in English at URJC:

<http://www.urjc.es/estudios/grado/15-habla-inglesa>

3º) List of courses:

http://www.urjc.es/images/Internacional/estudios_internacionales/visitantes/libro_asignaturas.pdf

4º) Schedule:

<https://gestion2.urjc.es/horarios/?paso=1>

5º) Academic Calendar:

<http://web.pruebas.urjc.es/estudiar-en-la-urjc/futurosestudiantes/854-primeros-pasos#información-útil>

6º) Buddy Program:

http://www.urjc.es/images/EstudiarURJC/futuros_estudiantes/archivos/calendario_academico_2015-2016.pdf

There is a WI-FI network in all campuses

ACCES TO INTERNET: during the first week of each semester, until all students have their own user's password, Internet can be used in any computer on campus, using the following data:

USER: erasmus

PASSWORD: munde

DOMAIN: ALUMNOS

Vicálvaro Campus: during the welcome session various computer tutorials will take place in a room to be confirmed.

Further INFORMATION:

Madrid Campus:

Administration Building. Office 52.

Bank service

There is a Bank of Santander branch office in each campus.

Opening hours: 9:00 to 14:00 and 16:00 to 19:00 (Mondays to Fridays.)

WHAT IS THE WEATHER LIKE IN MADRID?

Weather in Madrid is very different in each season. During Fall (September, October and November) and Spring (March, April and May), temperatures are moderate and conditions generally pleasant. Winter (December, January and February) can be intensely cold, and snow is possible. Summer (June, July and August) is hot and dry.



Spanish Courses for International Students

Erasmus and Munde students can attend a 34-hour intensive Spanish course that will take place two weeks before the start of the classes. Language courses can be validated for free election credits (a 34-hour course equals 2 free election credits.) This course costs approximately 200€. The course code is: 1500394. Further information: internacional.in@urjc.es

Erasmus and Munde students can also attend a 45-hour Spanish course that will take place during one semester (October – December or January – April.) Language courses can be validated for free election credits (a 45-hour course equals 4,5 free election credits.) This course costs approximately 245€. The first semester course code is 1500492 and the second semester course code is 1500493. Further information: University Languages Center. Parking Building Madrid Campus. centro.cui@urjc.es <http://miportal.urjc.es/cui/> Tel.: + 34 91 488 75 35 / 36

Information about the courses

- Courses will become available depending on the number of students enrolled. Minimum students required is 14.
- Language courses available are taught under the “Common European Framework for Languages” guidelines.
- After completing the course students will receive a certificate stating the course done, the level, duration and marks obtained.

How to get a URJC Student Card?

Intelligent University Card (TUI):



In order to request your Student Card, enter your service portal:

<https://www.urjc.es> (INTRANET; Portal de Servicios) and click “Mi solicitud de carné de estudiante”, upload a digital photo and confirm it.

- Students belonging to the University Language Centre and visitors should ask for the TUI at Welcome Office(Administration Building, office 41) Campus Madrid.
- Erasmus and Munde students should ask for TUI at the RRII (International Relations Office) of their respective campus.

ATTENTION: if at any time you change your address, you must communicate it to the Students Secretary's Office of your corresponding campus.

VICE-RECTORATE for International Relations:

	e-mail	Phone number
VICE-RECTORATE OFFICE:		
	vice.relacionesinternacionales@urjc.es	+ 34 91 488 93 11
HEAD OF SERVICE:		
Pablo Tomás Salvadores Alonso	pablo.salvadores@urjc.es	+ 34 91 488 82 89
ACADEMIC COORDINATOR FOR AESOP		
Prof. Miguel AF Sanjuan	miguel.sanjuan@urjc.es	+ 34 91 6647443
ADMINISTRATIVE COORDINATOR FOR AESOP		
Soledad Carretero	soledad.carretero@urjc.es	+ 34 91 488 7071

Living in Madrid



THE ADVANTAGES of studying in Spanish

- Spanish is a language in expansion.
- Spanish is spoken by around 500 million people in the World.
- It is the official language of 21 countries.
- It is the most studied language as a second language: currently more than 46 million people study Spanish in the World.
- It is currently considered the second language for international communication.
- The UNESCO estimates that in the 21st Century, Spanish will be more important than English and there will be more speakers of Spanish than English.



WHY STUDY IN SPAIN? AND WHY MADRID?

- The best way to become familiar with a culture and to learn a language is to study in the country because it will be quicker, easier and more efficient.
- The Spanish educational system is internationally recognized for its excellent quality and outstanding organization.
- Spain currently ranks third as a European destination for international students, following England and Ireland.
- Due to its geostrategic location and its historical roots, Spain is the economic and cultural bridge to Latin America.
- Spain, along with France, United States and China, is among the top four tourist world powers.



madrid

ACCOMMODATION

-RESIDENCIA UNIVERSITARIA

Campus MADRID

Tel. +34 91 775 30 42

<http://www.residenciavicalvarourjc.es/>

-ALUNI

Vicálvaro Office:

Paseo de los Artilleros, 29 Bajo E, 28032 Madrid

Moncloa Office:

C/ Hilarión Eslava 12, Sótano A, 28015 Madrid

+ 34 91 775 29 48; + 34 91 543 20 31;

+ 34 91 543 19 06

www.aluni.net - www.aluni.es

- HOUSING ANYWHERE

<https://housinganywhere.com/>

-IDEALISTA

www.idealista.es

-SEGUNDA MANO

www.segundamano.es

CULTURAL AND TOURIST ACTIVITIES

TOURIST INFORMATION: Plaza Mayor 27.

Phone number: 00 34 917012210

www.esmadrid.com/es/ www.turismomadrid.es

- **Colon Tourism Centre:** Learn Spanish in Madrid. Address: Plaza de Colon s/n (located in the former subterranean walkway between Genova Street and Goya Street, under Paseo de Castellana).

- **Madrid Art and Culture CARD** (Activities ad discounts for foreign students in Madrid).

<http://disfrutamadridmas.com/> info@disfrutamadridmas.co

HEALTH INSURANCE

1º) European Union Countries: Those students who have the card from country of origin can be assisted in any public Healthcare centre.

<http://www.libreeleccion.sanidadmadrid.org/>

Buscador/Centros.aspx

2º) If you don't have the European Health Insurance Card, you should sign-up for a private medical insurance (Mapfre, Sanitas, etc.,)

Emergencies number: 112

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COST OF LIVING

- Single room in shared flat: From 300 to 500 €monthly.
- Menu of the day at the campus' restaurants: 5,90 €(2 main courses, dessert, bread, water).
- Eating at home: From 150 €to 200 €monthly.
- Breakfast: 2 €(Coffee shop).
- Public Transport:
Metrobus – 10 trips, 12,20 €(1 trip: 1,5 €).
- Travelcard Season Tickets:
There are special fares for different areas in Madrid.

INFORMATION / CONTACT

Welcome office organizes different activities and visits for URJC students. Department nº41 (Madrid Campus)

E-MAIL: internacional.welcome@urjc.es

internacional.buddy_program@urjc.es



Facebook:

<http://www.facebook.com/urjcwelcomoffice>



Twitter:

<https://twitter.com/urjcwelcome>



weibo: [胡安卡洛斯国王大学](#)

